



Grant Research Information Form

Client: _____

WHO?	
Who is involved in this project? (Technical/program, administrative, development, volunteer, etc.)	
Please provide bios for all program leaders	
WHERE?	
Do you have multiple sites or service areas? What sites are involved?	
Area demographics <input checked="" type="checkbox"/> Population <input checked="" type="checkbox"/> Income <input checked="" type="checkbox"/> Race <input checked="" type="checkbox"/> Other	
WHAT?	
Please provide any materials or brochures related to the project.	
What will you do in the project?	
WHEN?	
What's the timeframe for the project? (ideally 6-12 months from now)	
WHY?	
Needs assessment: how did you know that this project was needed? (Marketing surveys, specific stories)	
Whose lives will be improved?	
Approximate budget for project	
What other funding is already secured, if any?	